



# Stuart Sailfish Regatta, Inc. Vendor Registration Form

May 21<sup>st</sup>-22<sup>nd</sup>, 2016

[www.stuartsailfishregatta.com](http://www.stuartsailfishregatta.com)

Carefully review the terms and conditions for participating. Complete, sign and submit application with applicable fee. Stuart Sailfish Regatta, INC will accept vendors through May 13<sup>th</sup>, 2016, however the sooner your application is received the sooner your application can be reviewed and accepted. Vendors who apply early will have the best chance of being accepted and receive preferred location.

- Every booth space must have a professional presentation. Booth signage and banners must be clean, professionally produced and constricted to the confines of the assigned booth space.
- Each booth space is 10' x 10' UNLESS ARRANGEMENTS ARE MADE PRIOR TO THE EVENT DAY.
- Tents, chairs, tables, and ELECTRIC ARE NOT PROVIDED. These items are available at additional cost with arrangements made prior to the event day. All vendor areas are located on concrete or asphalt conditions, no grass locations are available at event unless previously arranged with Vendor Coordinator.
- Tents and belongings must be properly anchored down. PREPARE YOUR BOOTH LOCATION FOR SEVERE WEATHER INCLUDING RAIN & HIGH WINDS, ANCHORING INTO SURFACE IS PROHIBITED.
- Each Vendor receives (4) One-Day Event Tickets and (2) Two-Day Parking Passes, ADDITIONAL TICKETS MUST BE PURCHASED AT DISCOUNTED PRICE THROUGH VENDOR COORDINATOR.
- Booth locations must be free of litter and at completion of event be left in same condition as arrived (clean and litter free including zip ties). Garbage generated must be sealed in plastic garbage bag and disposed into garbage cans provided on-site.
- Vendor must adequately muffle any generator noise, please be courteous of fellow participating and spectator crowds of this noise.
- Vendors must have current Federal & State Tax Number on file and onsite at all times.
- Vendor shall collect and remit all sales tax if required by Florida law. Purchasers shall be provided a receipt for all purchase transactions.
- The Stuart Sailfish Regatta will provide overnight security. HOWEVER, WILL NOT BE HELD LIABLE FOR ANY LOSS/ DAMAGE TO EQUIPMENT OR PROPERTY.
- Vendor must have an operational fire extinguisher on-site at all times.
- All applicable electric, fire, and health department regulations as well as local city, county and state federal laws must be complied with.
- Stuart Sailfish Regatta reserves the right to limit the amount of booths, types of merchandise and products sold at this event. This is only an application, it does not guarantee acceptance.
- Vendors may distribute information and promotional items only from their assigned booth location. No vendor may walk the event handing out information and promotional items outside of their assigned area.

<b>Arts, Retail, Commercial, Information Space</b> 10'x10' Location	<b>\$175</b>
<b>Non-Profit Vendor Space</b> 10'x10' Location	<b>\$125</b>
<b>Food Vendor Space</b> 10'x10' Location	<b>\$500</b>

### Additional Items & Prices

<b>Tent</b> 10'x10'	<b>\$150</b>
<b>8' Tables</b>	<b>\$10 Per Table</b>
<b>Chairs</b>	<b>\$5 Per Chair</b>

If additional space, tent, tables, chairs, and electric is required all arrangements must be made before **MAY 13<sup>TH</sup>, 2016**

**APPLICATIONS AND PAYMENT MUST BE RECEIVED BEFORE MAY 13<sup>TH</sup>, 2016**



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Company: \_\_\_\_\_

Tax ID# \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Emergency

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Address: \_\_\_\_\_

Please list each item or service you request to sell at event with applicable prices:

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**\*Food Vendors cannot sell any Alcohol! Soda & water are permitted!**

**NO CHANGES WILL BE MADE TO THE APPLICATION DURING THE EVENT**

**WITH NO REFUND OF APPLICABLE FEES**

**EVENT DATE & TIMES:** May 21-22 from 9am-4:30pm

**VENDOR SETUP:** May 20 7pm-10pm, May 21 8am-9am

**VENDOR BREAKDOWN:** Must remove site by May 22 at 9pm

**ALL VEHICLES MUST BE REMOVED FROM SITE SATURDAY & SUNDAY AT 9:00AM.**  
**NO VEHICLES MAY RE-ENTER THE SITE BEFORE SATURDAY @ 6PM & SUNDAY,**  
**no earlier than 30 minutes after the conclusion of the final race. Race Directors**  
**will give the okay for vehicle entry!**



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**\*Certificate of Insurance** must be received with Vendor Application or application will be voided. Vendors must have **\$1,000,000 Limited Liability Policy** with effective dates of May 21-22, 2016

Insurance Certificate must name **ADDITIONAL INSURED** the following entities:

**STUART SAILFISH REGATTA, INC - 3320 NE Sugarhill Ave, Jensen Beach, FL 34957**  
**MARTIN COUNTY PARKS & REC**

**MARTIN COUNTY BOARD OF COMMISSIONERS - 2401 SE Monterey RD., Stuart, FL 34996**

## **Terms/Waiver:**

Application fee must be paid in cash, check or money order made out to Stuart Sailfish Regatta, INC. Once application has been accepted, payments are non-refundable; with the exception of event cancellation. No part of this agreement shall be implemented until the agreement has been signed, payment and application received by Stuart Sailfish Regatta INC. It shall also be understood that as a condition to participating in Stuart Sailfish Regatta, the vendor will be doing so at their own risk. Stuart Sailfish Regatta, INC. and Martin County as well as their agents, staff, volunteers, officers etc. shall not be held liable for and are hereby released from any claims, liabilities, loses damages, costs or expenses related to or arising out of any injury to persons or property. I personally hereby for ever release, acquit, discharge, indemnify and hold harmless the aforementioned entities, its agents, officers and employees from any and all causes of action including personal liability, illness, death, property damage, costs, charges, claims demands and liabilities of any kind. The vendor shall also give permission for the free use of their name and photo likeness in broadcast, telecast, written, pictorial accounts and promotions of this event.

**I have read and understand this application, terms and waiver and have signed voluntarily.**

**Vendor/ Applicant Name:** \_\_\_\_\_

**Vendor/ Applicant Signature:** \_\_\_\_\_

### **APPLICATION & PAYMENT REMIT ADDRESS:**

**Stuart Sailfish Regatta**  
3320 NE Sugarhill Avenue  
Jensen Beach, FL 34857